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SIXTY LESSONS.

Price $1.00, with free individual instruction.

Cook's Correct Copies.

C. M. COOK.

Jun 27. 97

Write for information concerning free individual instruction for these lessons by the author.
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. . . MY REASON . . .

For producing this series of writing lessons is to supply the needs of the district school, and those who wish to cultivate a good business hand at home. These lessons are the result of careful study, and a number of years' experience in teaching writing. The method is the same that I employ in the Public Schools of this city.

These lessons are entirely unlike anything ever produced, and I am confident will meet the requirements for which they were designed. By carefully following the instructions here given, the learner will, in a short time, be able to write a first-class business hand.

Respectfully,

C. M. Cook

CONNEAUT, OHIO, November, 1897.

6300

READ THOROUGHLY

Before Practicing the Following Course:

POSITION.—Sit facing desk squarely. Feet flat on floor. Body erect without support from desk. Elbow extending one and a half or two inches over lower right corner of desk. Paper at same angle as arm. Wrist flat and free from desk. Ends of last two fingers touch paper lightly. Pen between thumb and finger, holder extending past knuckle joint.

PRACTICE.—Lessons should be of twenty to thirty minutes' duration at least. Always give movement exercises, five to ten minutes' work, first. See that the arm has a free rolling motion on the muscle in front of the elbow at all times, and particularly while practicing movements. Place coin on top of wrist at first. If it falls off, your wrist is

not flat. Each number, or copy, is not to be mastered at one lesson. Don't leave it until you can write it well. Push each letter away from the one preceding it, but keep spacing between letters uniform. Let your work appear free and easy. . Send samples of work freely. Criticisms will be made and suggestions offered when return postage is enclosed. Practice regularly each day. Use good business or foolscap paper. Change count every time direction of stroke changes. Be sure to count during the practice of every lesson. Write **nothing** except what is given you in these lessons. Make two lessons of each page—one on the small letter, and one on the capital. If you will follow the directions closely, whether at home or in school, you will agree with me that the **copy book** is a **"thing of the past."** Engraved copies are not desirable.

PARTICULAR POINTS.

Sit in good position.

Practice Regularly.

Practice no flourishes.

Keep paper in good position.

It's work, not play.

Send plenty of specimens.

Notice exact, not general formation of letters.

Recommend Cook's Correct Copies to your friends.

The following abbreviations are used: S=Small letter; C=Capital letter.

a b c d e f g h i j k l m n o p q r s t u v w x y z

A B C D E F G H I J K L M N O P Q R

S T U V W X Y Z

No. 1 - OO Practice 5 to 10 min. 1-2 N 1-2-1-2 N 1-2

1-2-3 nn. D 1-2-3 N 1-2-3-1-2-3 N N 1-2-3-1-2-3

Points - Retrace oval, begin at top. Two counts to revolution. L. Both parts alike. Round at top. C. First 3 strokes, capital stem. First stroke extends half way to base.

No. 2. Continue practice on ovals. Count. n 1-2 n 1-2-1-2
nn 1-2-1-2-1-2-3 nn nn nn. n 1-2-3 n 1-2-1-2-1-2-3 n 1-2-1-2-1-2-3
Points - 1. Same as 1 with one additional count. 6.
Same as 1 with one additional count. Last 2 parts
2½ spaces high. Refer to key for exact formation of letters.

No. 3 – Continue oval practice. Count. 1-2 1-2 U 1-2-1-2-3
un nun. I 1-2-3 U 1-2-3-1-2-3 U N M.
Points – I Both parts alike. Like 2 "i's" joined. Pointed
at top. The opposite of "n" & Capital stem. Last part
2½ spaces high. Notice your position.

No. 4 — $^{2}O \downarrow O_{1-2}$ Reverse direction of oval. Same count.

1 1-2 i 1-2-3 i 1-2-3-4(dot) iiii iii. $'l^{2}$ 1-2 l 1-2 l l 1-2-3-1-2

Points- l. Pointed at top. Notice direction of down stroke.

C. Notice 1 is an up stroke. No. 2 crosses 1, ½ spaces above base line. Do not move finger or thumb.

No. 6 – Continue ovals in both directions. Count.

o 1-2-3 ooo ooo @@@. 'O 2 3 1-2-3 O 1-2-3 Onion OOO.

Points – 1. Like oval with one additional curved stroke.

2. Third stroke drops from 1 to 1½ spaces. Let muscle do

the work. oooooooo Third count curved.

No. 7 - Both directions without lifting the pen. t 1-2-3 (4 cross) t ttt toot T TTT etc.

Points - 1. Down stroke straight, retraces half way. 6 Don't jerk No. 1, full stroke to the end. Lift pen off straight. Fingers and thumb still.

No. 8 — Continuous ovals as in No. 7. 5 to 10 min.

a 1-2-3-4 a aaa @@@. O 1-2-3-4 A.AA Anon.

Points — 1. First stroke goes down. No. 3 straight, and retraces ½ half way. 6 Same as small letter but larger. Notice exact formation of letter.

No. 9- Continue ovals as in 7. L 1-2-3 lll le
lie. Le 1-2 LLL. L. L. Lane. L 1-2-3. LLL.
Points - L. Down stroke straight. Crosses 1 space above
line. Like "l" but 3 spaces high. C Both strokes
double or compound curves. Be careful.

No. 10 – Retrace. Four counts. l 1-2 n 1-2-3 h 1-2-3-4-5 hhh hill. H 1-2-3-1-2-3 H 1-2-1-2-3 H. H. Hunt.

Points – l. First part like "l" last part like part of "n". Down strokes parallel. C All curved strokes. Study the letter. Can you write the oval well?

No. 11- Continue movement exercise in 10. l 1-2
k 1-2-3-4-5-6 kkk kk kink. K K 1-2-3-1-2-3 KK kink
Points. l. First part like "l," last part 1/4 space high.
Nos. 2 & 5 parallel. C All strokes are curves. Notice
proportions. Notice where second part touches first part.

No. 12 - Extend 4 to meet 1.

L. M. Cook
Points - L. First 2 strokes of "c" like "a." First 2 strokes of each letter in cocoa start alike. L Last part of first letter 1½ spaces high. Cross 1 space high. Watch second style.

No. 13 - Continue No. 12 movement exercises. a 1-2-3-4 d
1-2-3-4 ddd daddle add. D 1-2-3-4 DDD Dude.
Points - L. Same as "a" with No. 2 extending 2 spaces high.
No. 3 straight. C. Widest at bottom. Long way of loop
on line. Imperfect letters - D D

No. 14 - a 1-2-3-4 g 1-2-3-4 ggg JJJ

gag. G 1-2-3-4 GGG Gale Gentlemen.

Points - 1. First part like "a" with 3 extending 2 spaces below line. Cross on base line. 6. Make the loop 2 spaces long. Notice how much like 6. G.

No. 15 - Same movement as 14. i 1-2-3-4 j 1-2-3-4
j j j juice judge. J 1-2-3 J J Jimmie J.
Points - I. First part like "i" bottom part like "g."
Crosses on line. C Top part the larger. No. 2 straight.
Don't start too far front. Top part 3 spaces, bottom 2 spaces.

No. 16 – OOO J Extend 3 to meet 1 J J 1-2-3 1-2
j 1-2-3 Y 1-2-1-2-3 yyyy youth. Y Y 1-2 or 1-2-3 – 1-2-3 Yam.
Points – 1. First part like 1 & 2 of "n", last part like "j"
2. Like small letter, but larger. Two styles.
Wrist flat and free from desk.

No 17 - Same movement exercise as 16. l_{1-2} $b_{1-2-3-4}$
$b\,b\,b$ bubble babble. $^{2}B^{5}_{1-2-3-4}$ B Bob Bennett
Points - 1 Foot part like 'l' last part 1 stance high
a trifle curved 6 Feet part larger than the
Leader feet 1 Mac B B Keep it at F F

No. 18 – Continue same movement exercises L 1-2-3 J 1-2
f 1-2-3-4 fff fitful. I . T 1-1-2 F 1-1-2-1-2 F F F
Points – L Longest straight line in alphabet. 3 spaces
above & below line. Both loops same size. C Like
"T" with 2 additional counts.

No. 19 – OO 1-2 2 1 2 1-2-3 Retrace 1-2-3 1-2 1-2-3 1-2-1-2-3 ppp pippin. 1-2-3 OOO. Picnic Points – 2 spaces above line ½ below. Lift pen at bottom of 2. Last part like last of "n". 6 Like first 3 strokes of PPP. OOO

No. 20 – Movement drill same as 19. 1 1-2 1 1-2 11 1-2-1-2.
ww 1-2-1-2-3-4 www winnow. I 1-2-3 W 1-2-3-1-2-3 Waltham.
Points- S. First part like "u." Last stroke curved
like last stroke in "o." C Capital stem. Last stroke
2 spaces high. Retrace at bottom. Plenty of practice.

No. 21 – Same movement drill. a 1-2-3-4 g 1-2-3-4-5 gg
gg quick quilt. Q 1-2-3-4 Q 1-2-3 Quincy Quince
Points – 1. First part like "a" with No. 3 extending 2
spaces below line. 3 & 4 parallel. 6 No. 1 Large figure
2. No. 2 harder to make but prettier. All curved strokes.

No. 22 - OO 1-2 No movement of finger or thumb.

rrr RRR rare Rural RRR.

Points - S. 1½ space high, retrace ¼ space. Nos. 2, 3, & 4 straight

Watch the slant of these strokes. C. First 3 strokes

like "P." Last bottom part longer than top

No. 23 - Same movement exercise as 22. S 1-2-3 SSS scissors sss sister. S 1-2 S S SS Sassafras Points - S. Notice how much like "R" S. 1¼ spaces high. Lots of practice is required. S No. 2 crosses No. 1 1¼ spaces high. Make bottom as wide as top: S S?

No. 24- Pass through each oval once. V 1-2 V 1-2-3-4 VVV vivid serve. U 1-2-3-4 U 1-2-3 Vulture Points - S. First 2 strokes like "n," last stroke retraces very little and curves like "o" G. First part capital stem but curves just before touching line. Not too wide at top.

No. 25 - Careful work on movement of 24. Z 1-2-3-4 Z 1-2-3-4 Zigzag. Z 1-2-3-4 Zinc Zero.

Points. - S. All curved strokes. Notice formation closely. C Same as small letter, but larger.

Can't you see you are improving! Position!

No. 26 - Reverse direction of extended oval. r 1-2-3 x 1-2-3-4
rr xxx xnxn. X 1-2-3-1-2-3 Xerxes!
Points - S. Like last part of "n" with No. 4 crossing
No. 2 at greater slant. C First part Capital stem,
last part capital stem inverted. Practice carefully.

No. 27 – Practice some movement exercise 5 to 10 mins.
gh gh cough rough might night.
Honesty is the best policy. H H H.
"Cook's Correct Copies" are in demand
– Write at least a page of each copy.

No. 28-

No finger or thumb movement while writing these movement exercises.

Yours of the 23 ult. received, and in-

We are in receipt of your favor of-

No. 29- Practice some movement exercise 5 to 10 min.

Make hay while the sun shines.
June breezes and January gales. J.J.
Be a student- Think of your work.

No. 30 -

Chicago, Ills., Sept. 1, 1897 -

Mr. L. M. Cook,
Conneaut, Ohio.

Dear Sir, -

Enclosed you will find specimen -

TESTIMONIALS.

CONNEAUT, O., Nov. 18, 1897.

It is a pleasure to recommend Prof. Cook's system of writing for the reason that it can be done conscientiously. The system is carefully thought out and wrought out, the result being a series of graded lessons which, when followed by the pupil, means a steady progress in correct penmanship.

Prof. Cook's system is in use in our schools with entire satisfaction.

J. F. ULLERY,
Superintendent of Conneaut Schools.

I have examined the "Cook's Correct Copies" and believe it to possess all the merit its author claims for it. Whoever avails himself of this means to improve his penmanship, and follows Mr. Cook's instructions conscientiously, will find it useful.

The subject of writing as herein presented is reduced to actual practice. Every principle enunciated and every rule given is based upon successful experience. The plan has been thoroughly tested and its entire practicability conclusively demonstrated.

C. E. CAREY,
Superintendent of Public Education, Warren, Ohio.

AKRON, O., Oct. 22, 1897.

MR. C. M. COOK: I have carefully examined your outlines for the systematic study of penmanship, and find them most practical and comprehensive in every detail.

One of the greatest advantages to the student who uses your copies is that they are not carved or engraved, but **written**. They are certainly very valuable for home study and a much needed aid to teachers and students where a supervisor of writing is not employed. I most heartily recommend them to school boards, teachers and students.

Very Respectfully, F. L. BROWN,
Principal Howe School.

APR 3 - 1951

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